

Coastline Community College's Student Success Center:
Tips and Strategies for Student Success
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This one-page guide provides a general approach to help students achieve success in any college-level class.

1. Read constantly.

Read the course syllabus. Read all course documents. Read these things multiple times. Review and refer to them constantly to stay on top of deadlines and expectations. Get familiar with the assignments (reading and writing) in your class. Read every day. Break up large readings into smaller pieces that can be addressed each day. Review what you read.

2. Write often.

As you read, take notes in a notebook. If you own your reading material, make notes in the margin. Record your thoughts as you read. The more we write, the more we will remember, and the more deeply we think about what we read.

3. Make time.

Make time to study. Just as we need to make time for exercise, eating, and rest, it's equally important to make time for study (reading, writing, and reflection). Make a daily "to do" list, and give yourself enough time to complete it. Spend less time thinking about what you need to do and just do it.

4. Be organized.

Keep all your course documents and papers in the same binder or folder. Electronic resources for a class should also be kept in the same folder for easy retrieval. Review deadlines and the course calendar frequently. Know how to contact your instructor if you have questions about the course.

5. Never give up.

Don't get discouraged by a poor grade or a missed deadline. Communicate with your instructor, put forth the best effort you can, and remember that the journey to completion may have some obstacles and difficulties along the way. Just keep moving forward.

The Student Success Center provides study space and tutoring across disciplines to empower students to dream, to be organized, to learn, to persist, to have a plan, to innovate, and to never give up.

The Student Success Center is located at each of Coastline Community College's four learning centers.

For more information and for tutoring assistance, visit coastline.edu/ssc, email us at success@coastline.edu, call us at 714-241-6184 x17420, or write us at 14120 All American Way, Westminster, CA 92683.